

# Cleaning Checklist



## ENTRANCE HALL

Responsible person(s)

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- Floor coverings
- Shelving
- Wall decorations
- Any furniture

## SITTING ROOM

Responsible person(s)

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- All furniture
- Floor coverings
- Shelving
- Wall decorations
- Skirting boards
- Fireplace

## KITCHEN

Responsible person(s)

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- Hob/Oven/Grill
- Fridge (defrosted and cleaned)
- Food/dischosed dishcloths/detergents - removed
- All electrical equipment (e.g. kettle)
- All delph/cutlery/cooking utensils
- Floor
- Plastic bags/rubbish - removed
- Make sure strong smells are not noticeable (e.g. spices, cigarettes)

## BATHROOM

Responsible person(s)

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- Shower/bath
- Shower curtain
- Toilet bowl/seat
- Sink
- Mirror
- Floor
- All toiletries removed
- Shelving

## BEDROOMS

Responsible person(s)

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- Floor coverings
- Furniture
- Mattress protectors
- Bed linen and personal items - removed